

## Invitation for Tender

1	Ministry/Division	Ministry of Expatriates' Welfare & Overseas Employment			
2	Agency	Ministry of Expatriates' Welfare & Overseas Employment			
3	Procuring Entity Name	Ministry of Expatriates' Welfare & Overseas Employment			
4	Procuring Entity Code	N/A			
5	Procuring Entity District	Dhaka			
6	Invitation for	Tender			
7	Invitation Ref No	49.001.007.00.00.010(Part-1).2016-165			
8	Date	22/03/2016			
9	Procurement Method	OTM			
10	Budget and Source of Funds	Revenue/GOB			
11	Development Partners	None			
12	Project/Program Code	N/A			
13	Project/Program Name	N/A			
14	Tender Package No	Package-01 (Lot-01, Lot-02, Lot-03, Lot-04)			
15	Tender Package Name	Procurement of- LOT-1 Laptop, Desktop PC & Laser Printer LOT-2 Computer Accessories LOT-3 Furniture LOT-4 Stationary Goods			
16	Tender Publication Date	-			
17	Tender Last Selling Date	12/04/2016 (Up to 4:30 PM)			
18	Tender Receiving Date and Time	13/04/2016 up to 12:00 Noon			
19	Tender Closing Date and Time	13/04/2016 (up to 12.00 Noon)			
20	Tender Opening Date and Time	13/04/2016 (at 12.15 pm)			
21	Name & Address of the office(s)				
	Selling Tender Document	Deputy Secretary (Service), Ministry of Expatriates' Welfare & Overseas Employment, 71-72 Probashi Kollayan Bhaban (5 <sup>th</sup> Floor), Eskaton Garden, Ramna, Dhaka-1000.			
	Selling Tender Document (Others)	-			
	Receiving Tender Document	Deputy Secretary (Service), Ministry of Expatriates' Welfare & Overseas Employment, 71-72 Probashi Kollayan Bhaban (5 <sup>th</sup> Floor), Eskaton Garden, Ramna, Dhaka-1000.			
	Opening Tender Document	Deputy Secretary (Service), Ministry of Expatriates' Welfare & Overseas Employment, 71-72 Probashi Kollayan Bhaban (5 <sup>th</sup> Floor), Eskaton Garden, Ramna, Dhaka-1000.			
22	Place/Date/Time of Pre-Tender Meeting	N/A			
23	Eligibility of Tenderer	The tenderer should be well experienced with (1) Trade License (2) Income Tax Certificate (TIN), VAT Registration Certificate, (4) Undertaking of not being black listed/debarment in any govt./Autonomous body, (5) Bank Solvency Certificate etc.			
24	Brief Description of Goods or Works	Procurement of- LOT-1 Laptop, Desktop PC & Laser Printer LOT-2 Computer Accessories LOT-3 Furniture LOT-4 Stationary			
25	Brief Description of Related Services	N/A			
26	Price of Tender Document (Tk)	Submitted the main copy of treasury chalan deposited Tk 1,000/- in the Govt. code 1-6501-0001-2681.			
27	Package No.	Identification of Lot	Location	Tender security (Tk) PO/DD/ Bank Draft	Completion time in days
28	Lot-01	Laptop, Desktop PC & Laser Printer	Ministry of Expatriates' Welfare & Overseas Employment	50,000/-	60 days
	Lot-02	Computer Accessories		29,000/-	60 days
	Lot-03	Furniture		33,500/-	60 days
	Lot-04	Stationary		8,000/-	60 days
29	Name of Official Inviting Tender	Dr. Kazi Kamrun Nahar			
30	Designation of Official Inviting Tender	Senior Assistant Secretary, Ministry of Expatriates' Welfare & Overseas Employment			
31	Address of Official Inviting Tender	Senior Assistant Secretary, Ministry of Expatriates' Welfare & Overseas Employment			
32	Contact details of Official Inviting Tender	Senior Assistant Secretary, Ministry of Expatriates' Welfare & Overseas Employment, 71-72 Probashi Kollayan Bhaban (5 <sup>th</sup> Floor), Eskaton Garden, Ramna, Dhaka-1000, Ph- 02-9355136			
33	Special Instructions	The Procuring entity reserves the right to accept or reject all tenders.			

(Dr. Kazi Kamrun Nahar)  
Senior Assistant Secretary  
Ph- 02-9355136