

Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare & Overseas Employment
Probashi Kallyan Bhaban
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.
Administration Section
www.probashi.gov.bd

No. 49.001.025.00.00.005.2015-৬৯

Date: 27-01-2016

From: Md. Shahadat Hossain
Senior Assistant Secretary(Admin)

To: Chief Accounts Officer
Ministry of Expatriates' Welfare & Overseas Employment.

Sub: Visit of the delegates of Ministry of Expatriates' Welfare & Overseas Employment's to Switzerland Geneva from 04-05 February, 2016.

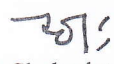
The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh to the following officials of the Ministry of Expatriates' Welfare & Overseas Employment to attend the Troika Meeting, Steering Group Meeting, Friends of Forum (FoF) Meeting, Thematic Meeting & Preparatory Meeting of Government Roundtable Terms to be held in Switzerland, Geneva during 04-05 February, 2016 (excluding transit period).

Sl. No	Name of the Delegates
01	Khandker Md. Iftekhar Haider Secretary, Ministry of Expatriates' Welfare & Overseas Employment
02	Mr Mohammed Azharul Huq Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment
03	Rahnuma Salam Khan Deputy Chief, Ministry of Expatriates' Welfare & Overseas Employment

02. The terms and conditions of this order are mentioned below:

- (i) The visit will commence from the date of departure.
- (ii) The period including the period spent on transit will be treated as on duty.
- (iii) They will draw their usual pay and allowances from Bangladesh in local currency.
- (iv) All expenses will be borne by Ministry of Expatriates' Welfare & Overseas Employment

03. This order is issued with the approval of the competent authority.



(Md. Shahadat Hossain)
Senior Assistant Secretary(Admin)
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Email- sasadmin@probashi.gov.bd

No. 49.001.025.00.00.005.2015-

Date: 27-01-2016

Copy forwarded for kind information and necessary action to (Not according to seniority):

- 01 Cabinet Secretary, Cabinet Division, Bangladesh Secretariat/Principal Secretary, Prime Minister's Office, Dhaka.
- 02 Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
- 03 Secretary, Ministry of Expatriates' Welfare & Overseas Employment, Dhaka.
- 04 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 05 H.E Ambassador, Permanent Mission of Bangladesh to the UN Office and other International Organisations in Geneva and Vienna.
- 06 Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka.
(He is requested to issue Note Verbal for visa to Switzerland, Geneva in favour of the aforesaid delegates)
- 07 Mr Md. Azharul Huq
Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment
- 08 PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment
- 09 Rahnuma Salam Khan, Deputy Chief, Ministry of Expatriates' Welfare & Overseas Employment
- 10 PS to Secretary, Ministry of Expatriates' Welfare, & Overseas Employment.
- 11 Director, Hazrat Shahjalal International Airport, Dhaka.
- 12 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- 13 P.O to Additional Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 14 Office Copy.


(Md. Shahadat Hossain)
Senior Assistant Secretary(Admin)