

Government of the People's Republic of Bangladesh  
Ministry of Expatriates' Welfare & Overseas Employment  
Probashi Kallyan Bhaban  
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.  
Administration Section  
[www.probashi.gov.bd](http://www.probashi.gov.bd)

Date: 28-01-2016

No. 49.001.025.00.00.005.2015-73

From: Md. Shahadat Hossain  
Senior Assistant Secretary

To: Chief Accounts Officer  
Ministry of Expatriates' Welfare & Overseas Employment.

Sub: Visit of the delegates of Ministry of Expatriates' Welfare & Overseas Employment's to Tokyo, Japan from 03-05 February, 2016.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh to the following officials of the Ministry of Expatriates' Welfare & Overseas Employment to attend the 6<sup>th</sup> ADBI-OECD-ILO Roundtable on Labour Migration In Asia: Safeguarding Labor Migrants from Home to the Workplace to be held in Tokyo, Japan during 03-05 February, 2016 (excluding transit period).

Sl. No	Name of the Delegates
01	Mr. Javed Ahmed Additional Secretary, Ministry of Expatriates' Welfare & Overseas Employment
02	Mr. Md. Nizam Uddin Additional Director General, Bureau of Manpower Employment and Training Ministry of Expatriates' Welfare & Overseas Employment

02. The terms and conditions of this order are mentioned below:

- The visit will commence from the date of departure.
- The period including the period spent on transit will be treated as on duty.
- They will draw their usual pay and allowances from Bangladesh in local currency.
- All expenses in connection of this tour will be borne by the ADBI.

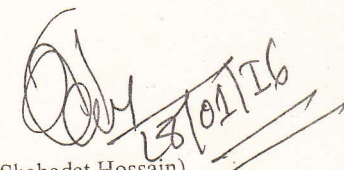
03. This order is issued with the approval of the competent authority.

  
(Md. Shahadat Hossain)  
Senior Assistant Secretary (Admin)  
Phone: 9349314, Mobile: 01731775287  
Fax : 9330766  
Email- [sasadmin@probashi.gov.bd](mailto:sasadmin@probashi.gov.bd)  
Date: 28-01-2016

No. 49.001.025.00.00.005.2015-73

Copy forwarded for kind information and necessary action to (Not according to seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat/Principal Secretary, Prime Minister's Office, Dhaka.
- Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- H.E Ambassador, Embassy of the People's Republic of Bangladesh, Tokyo.
- Director General, Bureau of Manpower Employment & Training.
- Mr. Javed Ahmed, Additional Secretary, Ministry of Expatriates' Welfare & Overseas Employment
- Mr. Md. Nizam Uddin, Additional Director General, Bureau of Manpower Employment and Training Ministry of Expatriates' Welfare & Overseas Employment
- Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka.  
(He is requested to issue Note Verbal for visa to Tokyo, Japan in favour of the aforesaid delegates)
- PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment
- PS to Secretary, Ministry of Expatriates' Welfare, & Overseas Employment.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- P.O to Additional Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- Office Copy.

  
(Md. Shahadat Hossain)  
Senior Assistant Secretary