

(To be replaced with the same date and memo number)
Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare & Overseas Employment
Probashi Kallyan Bhaban
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.
Administration Section
www.probashi.gov.bd

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Date: 01-12-2016

From: Ameer Abdullah Mohd Manzurul Karim
Senior Assistant Secretary

To: Chief Accounts Officer
Ministry of Expatriates' Welfare & Overseas Employment

Sub: Participation of the delegates of Ministry of Expatriates' Welfare & Overseas Employment in Budapest Process Silk Routes 9th Working Group Senior Official Meeting from 14-15 December, 2016 in Antalya, Turkey.


The undersigned is directed to convey the Government's sanction to the following delegates of the Ministry of Expatriates' Welfare & Overseas Employment to participate in Budapest Process Silk Routes 9th Working Group Senior Official Meeting from 14-15 December, 2016 in Antalya, Turkey (excluding travel time) under the following terms and conditions:

01.	Mohammad Shah Newaz Chowdhury Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment
02.	Shova-Shahnaz Senior Assistant Secretary, Ministry of Expatriates' Welfare & Overseas Employment.

02. Terms and conditions:

- The visit will commence from the date of departure.
- The period of visit including transit will be treated as on duty.
- They will draw their usual pay and allowances from Bangladesh in local currency.
- Air Ticket, board and lodging expenses of Mr. Mohammad Shah Newaz Chowdhury, Joint Secretary and Ms Shova Shahnaz, Senior Assistant Secretary, Ministry of Expatriates' Welfare & Overseas Employment will be borne by International Center for Migration Policy Development (ICMDP). In addition to that 30% Pocket Money according to foreign tour rules Article-11 and 25% transit allowance according to Article 13(B) & 13(D) will be borne by the Ministry of Expatriates' Welfare & Overseas Employment.
- On return from abroad they will report to their place of posting and submit a report on the said programme within 15 days.

03. This order is issued with the approval of competent authority.


1.12.16
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