

Government of the People's Republic of Bangladesh  
Ministry of Expatriates' Welfare & Overseas Employment  
Probashi Kallyan Bhaban  
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.  
Administration Section  
[www.probashi.gov.bd](http://www.probashi.gov.bd)

No.49.00.0000.015.05.001.17.384

Date:02-04-2018

**Government Order**

The undersigned is directed to convey the Government's approval in favour of the following officials of the Ministry of Expatriates' Welfare & Overseas Employment to participate the 2<sup>nd</sup> Preparation meeting of Ministerial Conference under the Budapest Process from 15-17 April 2018 (excluding travel time) to be held in Istanbul, Turkey.

01.	Mr. Md. Zahid Hossain, Deputy Secretary Ministry of Expatriates' Welfare & Overseas Employment
02.	Kazi Abed Hussain, Deputy Secretary Ministry of Expatriates' Welfare & Overseas Employment.

02. Terms and conditions:

- The visit will commence from the date of departure.
- The period of visit including transit will be treated as on duty.
- They will draw their usual pay and allowances from Bangladesh in local currency.
- Accommodation, meals and travel cost related to this visit will be borne by Budapest Process Secretariat. In addition to that 30% Pocket Money according to foreign tour rules Article-11 and 25% transit allowance according to Article 13(B) & 13(D) will be borne by GOB.
- On return from abroad they will report to their place of posting and submit a report on the said programme within 15 days.

03. This Government Order is issued with approval of the competent authority.

  
(Fatema Jahan)

Deputy Secretary

Phone: 49349314;

Email:[sasadmin@probashi.gov.bd](mailto:sasadmin@probashi.gov.bd)

Distribution (Not according to seniority):

- 01 Senior Secretary, Ministry of Public Administration, Dhaka.
- 02 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 03 H.E. Ambassador, Bangladesh Embassy, Ankara, Turkey.
- 04 Director General, Department of Immigration & Passport, Agargaon, Dhaka.
- 05 PS to Minister, Ministry of Expatriates' Welfare & Overseas Employment.
- 06 Mr. Md. Zahid Hossain, Deputy Secretary, Ministry of Expatriates' welfare & Overseas Employment.
- 07 Director General (Consular & Welfare), Ministry of Foreign Affairs.  
(With request to issue Note Verbale for visa in favor of officers concerned)
- 08 PS to Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 09 Kazi Abed Hussain, Deputy Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 10 Chief Accounts Officer, Ministry of Expatriates' Welfare & Overseas Employment, Dhaka.
- 11 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- 12 Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment  
(With request to upload it in the Ministry's Website).
- 14 P.O to Additional Secretary (Admin & Finance), Ministry of Expatriates' Welfare & Overseas Employment.
- 15 P.O to Joint Secretary (Migration Welfare), Ministry of Expatriates' Welfare & Overseas Employment.