

Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare & Overseas Employment
Probashi Kallyan Bhaban
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.
Administration Section

No.49.00.0000.015.25.005.17.837

Date: 16-07-2018

Government Order


The undersigned is directed to convey the Government's approval in favour of the following official of the Ministry of Expatriates' Welfare & Overseas Employment to participate "14th International Migration Law Course (IML)" organized by the International Organization for Migration (IOM) from 24-28 September 2018 (excluding travel time) to be held in Sanremo, Italy.

01	Ms. Shova Shahnaz Deputy Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
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02. Terms and conditions:

- (i) The visit will commence from the date of departure.
- (ii) The period including transit will be treated as on duty.
- (iii) She will draw her usual pay and allowances from Bangladesh in local currency.
- (iv) Travel cost and accommodation of the official will be borne by International Organization for Migration (IOM).
- (v) In addition to that she will get 30% Pocket Money according to foreign tour rules Article-11 and 25% transit allowance according to Article 13(B) & 13(D) will be borne by GOB.
- (vi) On return from abroad she will report to her place of posting and submit a report on the said programme within 15 days.

03. This Government Order is issued with approval of the competent authority.


(Fatema Jahah) 16.07.2018

Deputy Secretary (Admin)

Phone: 49349314;

Email: sasadmin@probashi.gov.bd

Distribution (Not according to seniority):

- 01 Principal Secretary, Prime Minister Office, Dhaka.
- 02 Cabinet Secretary, Cabinet Division, Dhaka.
- 03 Senior Secretary, Ministry of Public Administration, Dhaka.
- 04 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 05 Director General, Department of Immigration & Passport, Agargaon, Dhaka.
- 06 H.E. Ambassador, Bangladesh Embassy, Rome, Italy/H.E. Consul, Bangladesh Consulate General Office, Milan, Italy.
- 07 PS to Minister, Ministry of Expatriates' Welfare & Overseas Employment.
- 08 Director, Hazrat Shahjalal International Airport, Dhaka.
- 09 Director General (Consular & Welfare), Ministry of Foreign Affairs.
(With request to issue Note Verbale for visa in favor of officer concerned)
- 10 PS to Secretary, Ministry of Expatriates' Welfare & Overseas Employment, Dhaka.
- 11 Giorgi Gigauri, Chief of Mission, IOM, Gulshan, Dhaka-1212, Bangladesh.
- 12 Ms. Shova Shahnaz, Deputy Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 13 First Secretary (Labour), Bangladesh Embassy/Bangladesh Consulate General Office, Rome/Milan, Italy.
- 14 Chief Accounts Officer, Ministry of Expatriates' Welfare & Overseas Employment/BOESL.
- 15 Accounts Officer, Ministry of Expatriates' Welfare & Overseas Employment.
- 16 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.

- 17 Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment
(With request to upload it in the Ministry's Website).
- 18 P.O to Additional Secretary (Admin), Ministry of Expatriates' Welfare & Overseas Employment.
- 19 Office Copy.