

Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare & Overseas Employment
Probashi Kallyan Bhaban
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.

Administration Section
www.probashi.gov.bd

No.49.00.0000.015.04.001.17.1156

Date: 18-10-2018

Government Order

The undersigned is directed to convey the Government's approval in favour of the following officials of the Ministry of Expatriates' Welfare & Overseas Employment to visit Kingdom of Saudi Arabia (Jeddah and Riyadh) in order to complete internal auditing and to observe financial discipline of Labour Wing of Bangladesh Embassy, Riyadh and Consulate General, Jeddah respectively from 09-14 December 2018 or nearest possible time (excluding travel time):

1	Mr. Md. Abul Hasanath Humayun Kabir, Joint Secretary Ministry of Expatriates' Welfare & Overseas Employment.	Team Leader
2	Mr. Md. Samsul Islam, Deputy Secretary Ministry of Expatriates' Welfare & Overseas Employment	Member
3	Mr. Khan Shahanur Alam, Assistant Secretary Ministry of Expatriates' Welfare & Overseas Employment	Member

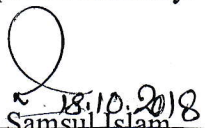
02. Terms and conditions:

- The visit will commence from the date of departure.
- The period of visit including transit will be treated as on duty.
- They will draw their usual pay and allowances from Bangladesh in local currency.
- All expenses regarding this visit will be borne from the budget of the Ministry of Expatriates' Welfare and Overseas Employment.
- On return from abroad they will report to their place of posting and submit an Audit Inspection Report within 15 days.

03. Mr. Md. Abul Hasanath Humayun Kabir's wife Ms. Lily Yeasmin (BL 0633014) and daughters Fatema Anjum (BL 0693032) and Arisha Anmul (BL 0624904) will accompany him during this visit. All their expenses regarding this visit will be borne by Mr. Md. Abul Hasanath Humayun Kabir.

04. Mr. Md. Samsul Islam's wife Ms. Shamsia Muktadir (OC 5062805), daughters Rifah Nanziba Islam Eon (BC 0360447), Sazia Nanziba Islam Era (BC 0360496) and mother in law Ms. Tahmina Hossain (BQ 0905009) will accompany him during this visit. All their expenses regarding this visit will be borne by Mr. Md. Samsul Islam.

05. This Government Order is issued with approval of the competent authority.


Md. Samsul Islam
Deputy Secretary
Phone: 41030241
Email: dsadmin@probashi.gov.bd

Please turn over

Distribution (Not according to seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. H.E. Ambassador, Embassy of Bangladesh, Riyadh, KSA.
4. H.E. Consul General, Consulate General of Bangladesh, Jeddah, KSA
5. H. E. Ambassador, Embassy of Saudi Arabia, Dhaka, Bangladesh.
6. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
(With request to re-issue the passport for visa in favor of officers/visitors concerned)
7. Director General, Mission Audit Directorate, Dhaka.
8. Mr. Md. Abul Hasanath Humayun Kabir, Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
9. PS to Minister, Ministry of Expatriates' Welfare & Overseas Employment, Dhaka.
10. Director General (Consular & Welfare), Ministry of Foreign Affairs.
(With request to issue Note Verbal/LOI for visa in favor of officers/visitors concerned)
11. PS to Secretary, Ministry of Expatriates' Welfare & Overseas Employment, Dhaka.
12. Counsellor (Labour), Embassy of Bangladesh/Consulate General of Bangladesh, Riyadh/Jeddah, KSA.
13. Mr. Md. Samsul Islam, Deputy Secretary, Ministry of Expatriates' Welfare & Overseas Employment
14. Chief Accounts Officer, Ministry of Expatriates' Welfare & Overseas Employment, Dhaka.
15. Mr. Khan Shahanur Alam, Assistant Secretary, Ministry of Expatriates' Welfare & Overseas Employment
16. Accounts Officer, Ministry of Expatriates' Welfare and Overseas Employment.
17. Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
18. Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment
(With requested to upload it in the Ministry's Website).
19. P.O to the Additional Secretary (Admin & Finance), Ministry of Expatriates' Welfare & Overseas Employment.
20. Office Copy.