

Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare & Overseas Employment
ProbashiKallyanBhaban
71-72, Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.
Administration Section
www.probashi.gov.bd

No. 49.00.0000.015.25.006.16.1133

Date: 14-11-2016

From: Ameer Abdullah Mohd Manzurul Karim
Senior Assistant Secretary

To: Chief Accounts Officer
Ministry of Expatriates' Welfare & Overseas Employment /BMET.

Sub : **Visit of the delegates Ministry of Expatriates' Welfare & Overseas Employment to Saudi Arabia from 23-27 November 2016 in Riyadh & Jeddah.**

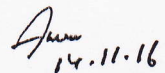
The undersigned is directed to convey the Government's sanction to the following officials to visit Saudi Arabia for "Establishment of 9 (nine) Bangladeshi International School project" in Riyadh & Jeddah from 23-27 November 2016 (excluding travel time) or nearest possible time.

1	Mst. Rabeya Basri, Senior Assistant Secretary Ministry of Expatriates' Welfare & Overseas Employment	Team Leader
2	Md. Mehbub Alam, Deputy Director, BMET	Member
3	Mukshlesur Rahman Chowdhury, Assistant Accounts Officer, BMET.	Member

02. The officials are assigned to visit KSA in described places under the following terms and conditions:

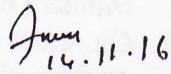
- The period of visit including transit will be treated as on duty.
- They will draw their usual pay and allowances from Bangladesh in local currency.
- All expenses regarding this visit of the officials will be borne from the budget of the Ministry of Expatriates' Welfare & Overseas Employment/BMET
- On return from abroad they will report to their place of posting and submit a report on the activities of this inspection within 15 days.

03. This order is issued with the approval of competent authority.


(Ameer Abdullah Mohd Manzurul Karim)
Senior Assistant Secretary (Admin)
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Copy forwarded for kind information and necessary action to (Not according to seniority):

- 01 Senior Secretary, Ministry of Public Administration, Dhaka.
- 02 Senior Secretary, Ministry of Home Affairs, Dhaka.
- 03 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 04 H.E Ambassador/Consulate General of the People's Republic of Bangladesh, Riyadh/Jeddah, Saudi Arabia.
- 05 Director General (Consular & Welfare), Ministry of Foreign Affairs.
(He is requested to issue Note Verbal for visa in favor of concern officials.)
- 06 Director General, Bureau of Manpower Employment & Training.
- 07 Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- 08 PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment.
- 09 PS to Secretary, Ministry of Expatriates' Welfare, & Overseas Employment.
- 10 Counselor /First Secretary, (Labour), Bangladesh Embassy Riyadh/Jeddah, Saudi Arabia.
- 11 Mst. Rabeya Basri, Senior Assistant Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 12 Md. Mehbub Alam, Deputy Director, Bureau of Manpower Employment & Training.
- 13 Mukshlesur Rahman Chowdhury, Assistant Accounts Officer, BMET.
- 14 Director, Hazrat Shahjalal International Airport, Dhaka.
- 15 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- 16 Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment
(Requested to upload in the Ministry's Website)
- 17 P.O to Additional Secretary (Admin/Mission), Ministry of Expatriates' Welfare & Overseas Employment.
- 18 Office Copy.


14.11.16
Ameer Abdullah Mohd Manzurul Karim
Senior Assistant Secretary