

Government of the People's Republic of Bangladesh  
Ministry of Expatriates' Welfare & Overseas Employment  
Probashi Kallyan Bhaban  
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.  
Administration Section  
www.probashi.gov.bd

No. 49.00.0000.015.25.005.16.75

Date: 15-01-2017

From: Ameer Abdullah Mohd Manzurul Karim  
Senior Assistant Secretary

To: Chief Accounts Officer  
Ministry of Expatriates' Welfare & Overseas Employment/Prime Minister Office/BMET/  
WEWB/NSDC Secretariat/BOESL/BAIRA.

Sub : Participation of the delegates of Ministry of Expatriates' Welfare & Overseas Employment in the meeting of labour market expansion in Kingdom of Saudi Arabia (Riyadh & Jeddah) from 16-18 January 2017.

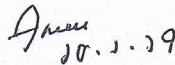
The undersigned is directed to convey the Government's sanction to the following officials to participate in the meeting of labour market expansion organized by the Embassy of Bangladesh in KSA and the Ministry of Expatriates' Welfare & Overseas Employment from 16-18 January, 2017 (excluding travel time) or during nearest possible time under the following terms and conditions:

|    |   |             |
|----|---|-------------|
| 1. | Mr. M Badrul Arefin, Joint Secretary<br>Ministry of Expatriates' Welfare & Overseas Employment. | Team Leader |
| 2. | Mr. Nirupam Dev Nath, Director, Prime Minister Office.  | Member      |
| 3. | Mr. Benjir Ahmed, President, BAIRA.   | Member      |
| 4. | Mr. Md Nurul Islam, Director, Bureau of Manpower Employment & Training.                         | Member      |
| 5. | Mr. Md . Nuruzzaman, Director, Wage Earners' Welfare Board.                                     | Member      |
| 6. | Mr. Md. Aktar Hossain, Principal, Technical Training Centre, Brahmanbaria.                      | Member      |
| 7. | Mohammad Quamruzzaman, Deputy Director, NSDC Secretariat.                                       | Member      |
| 8. | Mr. Ariful Haque, Deputy General Manager, BOESL.  | Member      |
| 9. | Mr. Harun Rashid, Chief Instructor, Al Islam Technical Institute.                               | Member      |

02. Terms and conditions:

- (a) The period of visit including transit will be treated as on duty.
- (b) They will draw their usual pay and allowances from Bangladesh in local currency.
- (c) All expenses regarding this visit of the relevant official will be borne from the budget of Ministry of Expatriates' Welfare & Overseas Employment/ Prime Minister Office/BMET/WEWB/NSDC Secretariat/BOESL, as applicable.
- (d) All expenses regarding this visit of Mr. Benjir Ahmed and Mr. Harun Rashid will be borne by themselves.
- (e) On return from abroad they will report to their place of posting/workplace and submit a copy of the report to Ministry of Expatriates' Welfare & Overseas Employment on the activities of this visit within 15 days.

03. This order is issued with the approval of competent authority.

  
(Ameer Abdullah Mohd Manzurul Karim)  
Senior Assistant Secretary (Admin)  
Mobile:+8801712703999  
Phone: 9349314  
Fax : 9330766  
Email-sasadmin@probashi.gov.bd

Copy forwarded for kind information and necessary action to (Not according to seniority):

- 1 Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 2 Senior Secretary, Ministry of Public Administration, Dhaka.
- 3 Senior Secretary, Ministry of Home Affairs, Dhaka.
- 4 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 5 H.E Ambassador/Consul General, Embassy/Consulate General of the People's Republic of Bangladesh, Riyadh/ Jeddah, Saudi Arabia.
- 6 Director General (Consular & Welfare), Ministry of Foreign Affairs.  
(He is requested to issue Note Verbale for visa in favor of concerned officers)
- 7 Director General, Department of Immigration & Passport, Agargaon, Dhaka.
- 8 Mr. M Badrul Arefin, Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 9 PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment.
- 10 Director, Hazrat Shahjalal International Airport, Dhaka.
- 11 Mr. Nirupam Dev Nath, Director, Prime Minister Office, Tejgaon, Dhaka.
- 12 Mr. Benjir Ahmed, President, BAIRA.
- 13 Mr. Md Nurul Islam, Director, Bureau of Manpower Employment & Training.
- 14 Mr. Md. Nuruzzaman, Director, Wage Earners' Welfare Board, Dhaka.
- 15 PS to Secretary, Ministry of Expatriates' Welfare, & Overseas Employment.
- 16 Mr. Md. Aktar Hossain, Principal, Technical Training Centre, Brahmanbaria.
- 17 Mr. Mohammad Quamruzzaman, Deputy Director, NSDC Secretariat
- 18 Mr. Ariful Haque, Deputy General Manager, BOESL.
- 19 Counsellor (Labour), Embassy/ Consulate General of the People's Republic of Bangladesh, Riyadh/Jeddah, Saudi Arabia.
- 20 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- 21 Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment  
(Requested to upload it in the Ministry's Website)
- 22 Mr. Harun Rashid, Chief Instructor, Al Islam Technical & Educational Institute
- 23 P.O to Additional Secretary (Admin/Mission), Ministry of Expatriates' Welfare & Overseas Employment.
- 24 Office Copy.

*Jacru*  
15.1.17

(Ameer Abdullah Mohd Manzurul Karim)  
Senior Assistant Secretary