

Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare & Overseas Employment
Probashi Kallyan Bhaban
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.
Administration Section
www.probashi.gov.bd

No. 49.00.0000.041.25.006.16.1087

Date: 06-11-2016

From: Md. Farukuzzaman
Deputy Secretary

To: Chief Accounts Officer
Ministry of Expatriates' Welfare & Overseas Employment/ BMET.

Sub : Visit the delegates of Ministry of Expatriates' Welfare & Overseas Employment to Saudi Arabia (Riyadh & Jeddah) from 27-11-2016 to 01-12-2016.


The undersigned is directed to convey the Government's sanction to the following officials to visit the labour wing of Ministry of Expatriates' Welfare & Overseas Employment of Embassy/Consulate General of the People's Republic of Bangladesh in Saudi Arabia (Riyadh & Jeddah) from 27-11-2016 to 01-12-2016 (excluding travel time) or nearest possible time under the following terms and conditions:

1.	A K M Tipu Sultan, Director (Deputy Secretary), Bureau of Manpower Employment & Training.
2.	Mr. Md Masud Rana Senior Statistical Officer, Bureau of Manpower Employment & Training.
3.	Mr. Mohammad Sazzad Hossain Sarker Deputy Director, Bureau of Manpower Employment & Training.
4.	Mr. Mohammad Mohashin Statistical Officer, Bureau of Manpower Employment and Training.
5.	A K M Nij Morshed P.O to the Hon'ble the Minister, Ministry of Expatriates' Welfare & Overseas Employment.

02. Terms and conditions:

- The period of visit including transit will be treated as on duty.
- They will draw their usual pay and allowances from Bangladesh in local currency.
- All expenses regarding this visit of the officials will be borne from the budget of Ministry of Expatriates' Welfare & Overseas Employment/ Bureau of Manpower Employment & Training (BMET).
- On return from abroad they will report to their place of posting and submit a report on the activities of this inspection within 15 days.

03. This order is issued with the approval of competent authority.



(Md. Farukuzzaman)

Deputy Secretary(Admin)

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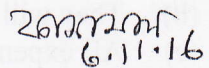
Phone: 9349314

Fax : 9330766

Email-sasadmin@probashi.gov.bd

Copy forwarded for kind information and necessary action to (Not according to seniority):

- 01 Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 02 Senior Secretary, Ministry of Public Administration, Dhaka.
- 03 Senior Secretary, Ministry of Home Affairs, Dhaka.
- 04 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 05 H.E Ambassador/Consul General, Embassy/Consulate General of the People's Republic of Bangladesh, Riyadh/ Jeddah, Saudi Arabia.
- 06 Director General (Consular & Welfare), Ministry of Foreign Affairs.
(He is requested to issue Note Verbale for visa in favor of concerned officers)
- 07 Director General, Department of Immigration & Passport, Agargaon, Dhaka.
- 08 Director General, Bureau of Manpower Employment & Training, Dhaka.
- 09 Director, Hazrat Shahjalal International Airport, Dhaka.
- 10 PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment, Dhaka.
- 11 A K M Tipu Sulatan, Director (Deputy Secretary), Bureau of Manpower Employment & Training.
- 12 PS to Secretary, Ministry of Expatriates' Welfare, & Overseas Employment.
- 13 Mr. Md Masud Rana, Senior Statistical Officer, Bureau of Manpower Employment & Training.
- 14 Counsellor (Labour), Embassy/ Consulate General of the People's Republic of Bangladesh, Riyadh/Jeddah, Saudi Arabia.
- 15 Mr. Mohammad Sazzad Hossain Sarker, Deputy Director, Bureau of Manpower Employment & Training.
- 16 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- 17 Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment
(Requested to upload it in the Ministry's Website)
- 18 Mr. Mohammad Mohasin, Statistical Officer, Bureau of Manpower Employment & Training.
- 19 A K M Nij Morshed, P.O to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment.
- 20 P.O to Additional Secretary (Admin/Mission), Ministry of Expatriates' Welfare & Overseas Employment.
- 21 Office Copy.


6.11.16
(Md. Farukuzzaman)
Deputy Secretary