

(To be replaced with the same date and memo number)
Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare & Overseas Employment
Probashi Kallyan Bhaban
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.
Administration Section

No.49.00.0000.015.29.015.14.958

Date: 29-09-2016

From: Ameer Abdullah Mohd Manzurul Karim
Senior Assistant Secretary

To: Chief Accounts Officer
Ministry of Expatriates' Welfare & Overseas Employment/ Bureau of Manpower
Employment & Training/ Wage Earner's Welfare Board.

Sub: Participation of the delegates in the workshop of Abu Dhabi Dialogue.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh to the following delegates for participating in the workshop of Abu Dhabi Dialogue which will be held on 05-06 October 2016 in Dubai, UAE (excluding travel time) under the following terms and condition.

Sl. No	Name of the Delegates
01	Mr. Md Nurul Islam, Director Bureau of Manpower, Employment & Training
02	Ms Rafat Afrin Dina, Senior Assistant Secretary Ministry of Expatriates' Welfare & Overseas Employment
03	Mr. Md. Saidul Islam, Data Base Administrator Wage Earners' Welfare Board

02. The terms and conditions of this order are mentioned below:

- (i) The visit will commence from the date of departure.
- (ii) The period including the period spent on transit will be treated as on duty.
- (iii) They will draw their usual pay and allowances from Bangladesh in local currency.
- (iv) Air Ticket, board and lodging expenses of Mr. Md Nurul Islam, Director, Bureau of Manpower Employment & Training will be borne by the budget of Bureau of Manpower Employment and Training. Air Ticket will be provided by the Permanent Secretariat of Abu Dhabi Dialogue for Ms. Rafat Afrin Dina, Senior Assistant Secretary, Ministry of Expatriate's Welfare & Overseas Employment. Mr. Md. Saidul Islam, Data Base Administrator, Wage Earners Welfare Board and board and lodging expenses of these two officials will be borne by the Ministry of Expatriates' Welfare & Overseas Employment and Wage Earners' Welfare Board respectively. All the 3 officials will get 30% Pocket Money according to foreign tour rules Article-11 and 25% transit allowance according to Article-13(B) & 13 (D) from the respective budget of the government.
- (v) On Return from Abroad they will report to their place of posting and submit a report on the said workshop within 15 days.

03. This order is issued with the approval of competent authority.


(Ameer Abdullah Mohd Manzurul Karim)
Senior Assistant Secretary
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Email: ccadmin@probashi.gov.bd

No.49.00.0000.015.29.015.14.958/1(14)

Date: 29-09-2016

Copy forwarded for kind information and necessary action to:

- 01 Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
- 02 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 03 H.E Ambassador, Embassy of the People's Republic of Bangladesh, UAE.
- 04 Director General, Bureau of Manpower Employment & Training/Wage Earners welfare Board.
- 05 Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka.
(He is requested to issue Note Verbal for visa to UAE in favour of the aforesaid officials)
06. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
07. PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment.
08. Mr. Md Nurul Islam, Director, Bureau of Manpower Employment & Training.
- 09 PS to Secretary, Ministry of Expatriates' Welfare, & Overseas Employment
- 10 Ms. Rafat Afrin Dina, Senior Assistant Secretary, Ministry of Expatriates' Welfare & Overseas Employment
- 11 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- 12 Mr. Md. Saidul Islam, Data Base Administrator, Wage Earners Welfare Board, Dhaka.
13. P.O to Additional Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
14. Office Copy.

Ameer

(Ameer Abdullah Mohd Manzurul Karim)
Senior Assistant Secretary