

Government of the People's Republic of Bangladesh  
Ministry of Expatriates' Welfare & Overseas Employment  
Probashi Kallyan Bhaban  
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.  
Administration Section

No.49.00.0000.015.05.001.17. 727

Date: 29-06-2017

**Government Order**

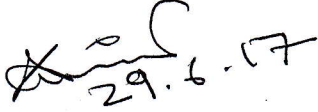
The undersigned is directed to convey the Government's approval in favour of the following officials of the Ministry of Expatriates' Welfare & Overseas Employment to participate the workshop on "Operationalizing the Four Collaborative Programs Approved by ADD Ministers" from 05-06 July 2017 (excluding travel time) to be held in Dubai, UAE.

01	Mr. Javed Ahmed Additional Secretary, Ministry of Expatriates' Welfare & Overseas Employment.	Team Leader
02	Mr. K M Ali Reza Deputy Chief, Ministry of Expatriates' Welfare & Overseas Employment.	Member
03	Mr. Hossain Mohammad Mamun Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment.	Member

02. Terms and conditions:

- (i) The visit will commence from the date of departure.
- (ii) The period including the period spent on transit will be treated as on duty.
- (iii) They will draw their usual pay and allowances from Bangladesh in local currency.
- (iv) Air Ticket, board and lodging expenses all of the officials will be borne by ADD Secretariat. In addition to that 30% Pocket Money according to foreign tour rules Article-11 and 25% transit allowance according to Article-13(B) & 13 (D) will be borne by GOB.
- (v) On Return from Abroad they will report to their place of posting and submit a report on the said workshop within 15 days.

03. This G.O. is issued with the approval of competent authority.

  
29.6.17

(Nasrin Mukty)

Deputy Secretary (Admin)

Phone: 9349314;

Email: sasadmin@probashi.gov.bd

Distribution (Not according to seniority):

- 01 Principal Secretary, Prime Minister Office, Dhaka.
- 02 Cabinet Secretary, Cabinet Division, Dhaka.
- 03 Senior Secretary, Ministry of Public Administration, Dhaka.
- 04 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 05 H.E. Ambassador /Consul General, Bangladesh Embassy/Consulate General Office, Abu Dhabi/Dubai, UAE.
- 06 Director General, Department of Immigration & Passport, Agargaon, Dhaka.
- 07 Mr. Javed Ahmed, Additional Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 08 PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment.
- 08 Director, Hazrat Shahjalal International Airport, Dhaka.
- 09 Mr. K M Ali Reza, Deputy Chief, Ministry of Expatriates' Welfare & Overseas Employment.
- 10 Director General (Consular & Welfare), Ministry of Foreign Affairs.  
(He is requested to issue Note Verbale for visa in favor of concerned officers)
- 11 PS to Secretary, Ministry of Expatriates' Welfare & Overseas Employment, Dhaka.
- 12 Counsellor /First Secretary (Labour), Bangladesh Embassy/Consulate General Office, Abu Dhabi/Dubai, UAE.
- 13 Chief Accounts Officer, Ministry of Expatriates' Welfare & Overseas Employment/BOESL.
- 14 Accounts Officer, Ministry of Expatriates' Welfare & Overseas Employment.
- 15 Mr. Hossain Mohammad Mamun, Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment
- 16 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- 17 Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment  
(Requested to upload it in the Ministry's Website).
- 18 P.O to Additional Secretary (Admin), Ministry of Expatriates' Welfare & Overseas Employment.