

Government of the People's Republic of Bangladesh  
Ministry of Expatriates' Welfare & Overseas Employment  
Probashi Kallyan Bhaban  
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.  
Administration Section  
[www.probashi.gov.bd](http://www.probashi.gov.bd)

No.49.00.0000.015.05.001.17. ২৪৭

Date: 14-03-2019

**Government Order**

The undersigned is directed to convey the Government's approval in favor of the following officials of the Ministry of Expatriates' Welfare & Overseas Employment to participate Multi-stakeholder Dialogue on Gender responsive Employment and Recruitment organized by UN Women from 03-04 April 2019 to be held in Bangkok, Thailand.

1.	Mr. Md. Sarwar Alam, Joint Secretary Ministry of Expatriates' Welfare & Overseas Employment.	Team Leader
2.	Ms. Rehana Yasmin, Deputy Secretary Ministry of Expatriates' Welfare & Overseas Employment.	Member
3.	Ms. Shahanara Khanun, Assistant Secretary Ministry of Expatriates' Welfare & Overseas Employment	Member

02. Terms and conditions:

- (a) The visit will commence from the date of departure.
- (b) The period of visit including transit will be treated as on duty.
- (c) They will draw their usual pay and allowances from Bangladesh in local currency.
- (d) All expenses (roundtrip airfare, hotel accommodation and DSA) related to this visit will be borne by UN Women.
- (e) On return from abroad they will report to their place of posting and submit a report on the said program within 15 days.

03. This Government Order is issued with approval of the competent authority.

*Arzaf*  
14, 03-2019  
Md. Abed Ali  
Deputy Secretary  
Phone: 41030241  
Email: [dsadmin@probashi.gov.bd](mailto:dsadmin@probashi.gov.bd)

Distribution (Not according to seniority):

- 01 Senior Secretary (Foreign Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka
- 02 Secretary, Ministry of Public Administration, Dhaka.
- 03 Director General, Department of Immigration & Passport, Agargaon, Dhaka  
(With request to re-issue the passport for visa in favor of officers concerned)
- 04 H.E. Ambassador, Embassy of Bangladesh, Bangkok, Thailand/ H.E. Ambassador, Embassy of Thailand, Dhaka, Bangladesh.
- 05 Mr. Md. Sarwar Alam, Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 06 Ms. Rehana Yasmin, Deputy Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 07 PS to State Minister, Ministry of Expatriates' Welfare & Overseas Employment.
- 08 PS to Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 09 Director General (Consular & Welfare), Ministry of Foreign Affairs.  
(With requested to issue Note Verbal for visa in favor of officers concerned)
- 10 Deputy Secretary (Welfare), Ministry of Expatriates' Welfare & Overseas Employment.
- 11 Mr. Anna-Karin Jatfor, Regional Director, UN Women Regional Office for Asia and Pacific.
- 12 Chief Accounts Officer, Ministry of Expatriates' Welfare & Overseas Employment, Dhaka.

- 13 First Secretary (Labour), Bangladesh Embassy, Bangkok, Thailand.
- 14 Ms. Shahanara Khanun, Assistant Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 15 Assistant Director, Bangladesh Secretariat Branch, Department of Immigration and Passport.
- 16 Accounts Officer, Ministry of Expatriates' Welfare and Overseas Employment.
- 17 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- ✓ 18 Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment (With request to upload it in the Ministry's Website).
- 19 P.O to Additional Secretary (Admin & Finance/Mission & Welfare), Ministry of Expatriates' Welfare & Overseas Employment.
- 20 Office Copy.