(To be substitute the same date and memo number)
Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare & Overseas Employment
Probashi Kallyan Bhaban
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.
Administration Section

No.49.00.0000.015.18.054.16.618

Date: 10-05-2018

Government Order

The undersigned is directed to convey the Government's approval in favour of the following delegates of the Ministry of Expatriates' Welfare & Overseas Employment to attend in the program of "Comparable systems and explore potential G2G assistance" organized by the International Labour Organization (ILO) from 24-29 June 2018 (excluding travel time) or nearest possible time to be held in Indonesia.

01	Mr. Md. Nazibul Islam, Joint Secretary Ministry of Expatriates' Welfare and Overseas Employment	Team Leader
02	Ms. Fatema Jahan, Deputy Secretary Ministry of Expatriates' Welfare and Overseas Employment	Member
03	Mr. D. M Atiqur Rahman, Director (Deputy Secretary) Bureau of Manpower, Employment and Training	Member
04	Ms. Shahida Sultana, Innovation Specialist (Deputy Secretary) A2i Program, Prime Minister's Office	Member
05	Ms. Monira Haque, Senior Assistant Secretary Security Services Division, Ministry of Home Affairs	Member
06	Mr. Showmitra Kumar Paul, Assistant Secretary Statistics and Informatics Division	Member

02. Terms and conditions:

(i) The visit will commence from the date of departure.
(ii) The period of visit including transit will be treated as on duty.
(iii) They will draw their usual pay and allowances from Bangladesh in local currency.
(iv) The expenses related to the visit will be borne by ILO as per their rules and regulations. In addition to that all of the officials will get 30% Pocket Money according to foreign tour rules Article-11 and 25% transit allowance according to Article 13(B) & 13(D) will be borne by concern Ministry/Department.
(v) On return from abroad they will report to their place of posting and submit a report on the said programme within 15 days.

03. This Government Order is issued with approval of the competent authority.

Rahman 27.5.18

(Rumana Rahman Shampa)
Senior Assistant Secretary
Phone: 49349314;
Email: sasadmin@probashi.gov.bd

Distribution (Not according to seniority):

01 Cabinet Secretary, Cabinet Division, Dhaka.
02 Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
03 Senior Secretary, Ministry of Public Administration, Dhaka.
04 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
05 Secretary, Statistics and Informatics Division, Dhaka.
06 H.E. Ambassador, Bangladesh Embassy, Jakarta, Indonesia/ H.E. Ambassador, Indonesian Embassy, Dhaka, Bangladesh.

07 Director General, Department of Immigration & Passport, Agargaon, Dhaka.
08 Mr. Md. Nazibul Islam, Joint Secretary, Ministry of Expatriates' Welfare and Overseas Employment
09 Project Director, A2i Program, Prime Minister's Office, Dhaka.
10 PS to Minister, Ministry of Expatriates' Welfare & Overseas Employment.
11 Director, Hazrat Shahjalal International Airport, Dhaka.
12 Director General (Consular & Welfare), Ministry of Foreign Affairs.
(With request to issue Note Verbale for visa in favour of officers concerned)
13 PS to Secretary, Ministry of Expatriates' Welfare & Overseas Employment, Dhaka.
14 Ms. Fatema Jahan, Deputy Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
15 Mr. D.M Atiqur Rahman, Director (Deputy Secretary), Bureau of Manpower, Employment & Training
16 Ms. Shahida Sultana, Innovation Specialist (Deputy Secretary), A2i Program, Prime Minister's Office.
17 Ms. Monira Haque, Senior Assistant Secretary, Security Services Division, Ministry of Home Affairs.
18 Ms. Deepa Bharathi, Chief Technical Advisor, Decent Work for Migrant Workers, ILO.
19 Chief Accounts Officer, Ministry of Expatriates' Welfare & Overseas Employment/Ministry of Home Affairs/BMET/ Statistics and Informatics Division/Prime Minister's Office.
20 Mr. Showmitra Kumar Paul, Assistant Secretary, Statistics and Informatics Division
21 Accounts Officer, Ministry of Expatriates' Welfare & Overseas Employment.
22 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
23 Assistant Programmer, Ministry of Expatriates` Welfare & Overseas Employment
(With request to upload it in the Ministry's Website).
24 P.O to Additional Secretary (Admin & Finance), Ministry of Expatriates` Welfare & Overseas Employment.
25 Office Copy.